

Accommodation - Important Information

Please read this before you complete the Accommodation Application Form.

How to apply

1. Only apply for accommodation when you have received an Unconditional Offer letter from the International Centre. Accommodation is only available for the duration of your course with Stevenson College Edinburgh.
2. Please complete all sections of this form, or we cannot process your application.
3. Send your completed accommodation application form and copies of documents to the Accommodation Service at the above address.
4. Notify the Accommodation Service immediately when you have received your visa or if you have been refused a visa.
5. Send the Accommodation Service your arrival information when you have booked your travel to Edinburgh.

Payment

1. We will only make an accommodation booking for you when you have paid the deposit on your course and received an Unconditional Offer letter.
2. If you request accommodation for a stay of less than 6 weeks, you will pay a higher weekly rate.
3. Payment for accommodation is made directly to your host and must be made 2 weeks in advance starting on your arrival date.
4. If you wish to cancel your accommodation request before you arrive, please write to the Accommodation Service at least 7 days before your intended arrival date.
5. If you cancel your application less than 7 days before your arrival date or if you do not come on your arrival date, you will have to pay compensation to your homestay host, if they claim for it. You will also have to pay a GBP 50 accommodation administration charge, which will be taken from your course deposit.
6. If you wish to leave your homestay accommodation, you must give your host and the Accommodation Service 2 weeks' notice in writing.
7. If your host wishes you to leave during your stay, they must also give you 2 weeks' notice.



Return to:
 Accommodation Service, Stevenson College Edinburgh
 Bankhead Avenue, Edinburgh, United Kingdom
 EH11 4DE
 Tel.: +44 (0)131 535 4725
 Fax: +44 (0)131 535 4666
 Email: accommodation@stevenson.ac.uk
 Registered Charity Number SCO21211

Accommodation Application Form

PERSONAL INFORMATION			
Full name: (block capitals)			
Home address			
Temporary address in UK (if applicable)	Street no:	Street:	
	City:	Postcode:	
Telephone number (include country and area codes)	Home:		
	Mobile:		
Email: (block capitals)			
Nationality:			
Gender	Male <input type="checkbox"/>	Date of birth*	/ /
	female <input type="checkbox"/>		
Do you have an unconditional offer?	Yes <input type="checkbox"/>	Course title*	
	No <input type="checkbox"/>		

Type of Accommodation				
1. Homestay		Weekly price per person**	1 st Choice	2 nd Choice
Homestay: Half Board	Single room, Half board	£95 - £105	<input type="checkbox"/>	<input type="checkbox"/>
	Shared room, Half board	£80 - £90	<input type="checkbox"/>	<input type="checkbox"/>
Homestay: Self-catering	Single room, Self Catering	£65 - £75	<input type="checkbox"/>	<input type="checkbox"/>
	Shared room, Self Catering	£50 - £60	<input type="checkbox"/>	<input type="checkbox"/>
<p><i>Homestay prices vary according to the area and service provided. Prices include utility bills (lighting, heating, water). Internet access is not usually provided. Shared accommodation is only available if you apply together with the person with whom you intend to share. **Prices are not contractual and are for information only.</i></p>				
2. Halls of Residence	SCE does <u>not</u> have halls of residence. Contact private city centre halls of residence, UNITE: www.unite-students.com , Tel +44 (0)131 557 9248			
3. Private Accommodation	We cannot place you in a private flat, but we can give you some useful information on how to look for a flat. Email: accommodation@stevenson.ac.uk			

Other information:			
Date of Arrival*	/ /	Expected length of stay in accommodation*:	
Do you smoke?	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Do you have any special requirements? e.g. allergies, vegetarian, non-smoking etc.	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, please specify:	

Disability	
Do you have any medical or physical condition that may require additional support from the College or your homestay host?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please give details:

Under 18			
You must complete this section if you are under 18 at the start of your course. Please give the name, address and telephone number of a guardian in Edinburgh or in your country who will be responsible for you during your studies			
Name of guardian*: (Block Capitals)	Title:	First name:	Family name:
Home Address of guardian*			
Guardian's telephone number:	Country code + area code + number;		
	Mobile:		
Guardian's email:			
Signature of guardian:		Relationship to student:	
Signature of student:			